



CANADIAN SOUTHERN BAPTIST SEMINARY & COLLEGE

Canadian Seminary Application Checklist

Application to CSBS:

- Complete the application form in full and submit to the Admissions office by email or mail.

The application deadline is **July 1st** for Fall and **November 1st** for Spring.

- Download applications: www.csbs.ca/how-to-apply
- Pay the non-refundable \$50.00 application fee.
- All academic official transcripts must be sent directly to the Admissions Office from the academic institution.
- All references must be submitted directly to the Admissions Office by email or mail.
 - For **Masters of Divinity or Masters of Christian Ministry**:
 - a) Three Confidential Personal References
 - b) One Confidential Pastoral Reference
 - c) Church Endorsement Form
 - For **Masters of Christian Studies or Biblical Studies**:
 - a) Three Confidential Personal References
- 2 Passport/Headshot type photos
- For **Masters of Divinity and Masters of Christian Ministry**:
 - Statement of Conversion and Call
 - Statement of Ministry Experience
- For **Masters of Christian Studies or Biblical Studies**:
 - Statement of Conversion and Walk with God
- Once all required documentation is received, the application file will be reviewed by the Admissions Committee.

If accepted, an Offer of Admission letter will be sent.

If Offer of Admission is received:

- Reply with a confirmation of acceptance (Will you be attending our school?)
- Submit housing deposits after receiving the Offer of Admissions letter, the latest by July 15th (Fall) or December 1st (Spring).
 - Confirmation Deposit (will be applied towards tuition): \$200.00 non- refundable
 - Housing Deposit: 1 month rent damage deposit

All bank services charges are the responsibility of the applicant. Preferred payment method is by wire transfer

After sending your confirmation of acceptance:

- Contact the Registrar for information on course registration. You are able to register for classes at this time through email discussion with the Registrar and your academic advisor.
- Contact the Housing Department (housing@csbs.ca) to confirm availability and type of housing.
- Email travel plans to Student Services (studentservices@csbs.ca), Housing Department (housing@csbs.ca) and Admissions Office (admissions@csbs.ca).
- The International Student Guide gives you details about living in Cochrane, Alberta, Canada. www.csbs.ca/international-students

At least two weeks Prior to Departure:

- Contact the Housing Department (housing@csbs.ca) to make arrangements to move into student housing.

Upon arrival on campus:

- Meet with Housing personnel to get settled in student housing.
- Pay fees required (at Business Office).
- Submit original copies of passport and study permit to the Registrar.
- Attend two-day school orientation.
- Get ready to begin studying at Canadian Southern Baptist Seminary!