



CANADIAN SOUTHERN BAPTIST  
SEMINARY & COLLEGE

# COLLEGE APPLICATION FORM





## *College Application Checklist*

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All of the following items must be received by CBC before an application will be reviewed for admission. Please use the following checklist as a guide:

- Completed Application for Admission Form
- Application Fee (non-refundable)\*
- Two separate recent portrait photos (graduation, passport, head and shoulders picture, etc.)
- College Admissions Essay
- All Official Academic Transcripts

For **Christian Studies (BCS, DCS, CCCS)** Applicants:

- Two Confidential Personal References

For **Christian Ministry (BCMin, DCMin)** Applicants:

- Two Confidential Personal References
- One Confidential Pastoral Reference
- Church Endorsement Form

*For International Students:*

- Official TOEFL Test Score
- Proof of Financial Support

### **Application for Admission:**

All applications must be made on the official Application for Admission form. Completed forms must be returned to the Admissions Office.

The application deadline is *July 1* for the Fall semester and *November 1* for the Spring semester. International students must apply by *March 1*, and U.S. students by *June 15*. Applications received after these dates may result in a late application fee.

\*A \$50.00 (CAD) non-refundable application fee must accompany all Canadian applications for admission, or \$150.00 (CAD) for all international applications.

### **College Admissions Essay**

Submit a minimum 500 word statement that includes the following: areas of strength and weakness in your Christian walk and ministry, areas of spiritual giftedness, your purpose in seeking a Bible college education and where you feel a Christian education may lead you.

### **Academic Transcripts**

Official transcripts from all post-secondary institutions attended must be sent directly to CSBS.

### **Confidential References**

You should complete the waiver statement on each required confidential reference form and then forward them to your references. The personal references are to be completed by a mature Christian (not a family member) who has known you for more than a year. At least one of the references should be completed by a Christian leader (pastor, elder, deacon, etc.) in your church. These forms are all available on our website under the Admissions tab: How to Apply.

Supply each reference with a stamped envelope marked “Confidential” and addressed to CSBS Admissions. Each reference should send their completed form directly to the Admissions Department. Electronic submissions are also acceptable at [admissions@csbs.ca](mailto:admissions@csbs.ca).

### **TOEFL/IELTS**

CBC reserves the right to require any student to submit proof of adequate English skills before admission regardless of educational background, citizenship status, country of origin, or stated primary language. All international applicants regardless of citizenship must submit the results of their TOEFL or IELTS test. Test scores must be no more than two years old. Transcripts with your official results must be sent directly to the Admissions Department.

This requirement may also apply to Canadian and U.S. residents whose primary language is not English.

### **Proof of Financial Support**

International student applicants must prove that they have sufficient funds to support themselves in Canada. The minimum amount for a student is CAD \$15,000 (\$4000 for each additional family member) plus tuition for one year. For proof of sufficient funds you will need to provide proof of a Canadian bank account in your name, bank statements for the last four months, proof of student loans from a financial institution or government, or a letter from the person or institution providing you with money with their contact information and bank statements for the past four months.

### **Please note:**

The application will be processed after all materials have been received. Once the application file is complete, the Admissions Committee will review it and notify you of their decision in writing. Applicants will be updated periodically on the status of their file. Please check with the Admissions office to find out what documents are still outstanding. Once you have been accepted, a tuition deposit will be required.

### **Submit Application to:**

*Admissions Office  
Canadian Baptist College  
200 Seminary View  
Cochrane AB T4C 2G1  
Canada*

**Telephone:** 403-932-6622 ext. 251

**Fax:** 403-932-7049

**Email:** [admissions@csbs.ca](mailto:admissions@csbs.ca)

# College Application for Admission

## Degree/Diploma you are seeking:

- Bachelor of Christian Studies (BCS)       Diploma of Christian Studies (DCS)  
 Bachelor of Christian Ministry (BCM)       Certificate of Christian Studies (CCS)  
 Diploma of Christian Ministry (DCMin)       Samuel Program

## Date you plan to begin your studies:

- Fall (Year) \_\_\_\_\_  Spring (Year) \_\_\_\_\_

## How did you hear about Canadian Southern Baptist Seminary?

\_\_\_\_\_

## Personal Data (Please print clearly):

Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_

Mailing Address: (Street) \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ SIN #: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Gender:  Male  Female

Ethnic Background\*:  Caucasian, Non-Hispanic  Asian or Pacific Islander  Black, Non-Hispanic  
 Hispanic  First Nations/Indian  Other \_\_\_\_\_

*\*Used for demographical purposes only and not as a basis for admission.*

Immigration Status:  Canadian Citizen  Permanent Resident  Student Permit\*\*  Other \_\_\_\_\_

*\*\*Once you receive your student permit, submit a copy to Registrar's Office.*

Marital Status:  Single  Married  Separated\*\*\*  Divorced\*\*\*  Widowed  Remarried

*\*\*\*Additional information required. Request form from Registrar.*

Name of Spouse: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Names and Birth Dates of Children living with you:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you plan to apply for student Housing?  Yes  No

## Language Proficiency:

Was English the primary language spoken in your home while growing up?  Yes  No

For International students, what was your TOEFL/IELTS exam score? \_\_\_\_\_

Date of most recent test or scheduled date if it is yet to be written: \_\_\_\_\_

**Note:** A copy of your official Test Score is required. Refer to current academic catalogue for minimum TOEFL score requirements and submission instructions.

**Church Background:**

Name of Home Church: \_\_\_\_\_

Denomination: \_\_\_\_\_ Years of Attendance: \_\_\_\_\_ Are you a member?  Yes  No

Church Address: \_\_\_\_\_

Church Phone Number: \_\_\_\_\_ Church Website: \_\_\_\_\_

Name of Pastor: \_\_\_\_\_ Pastor’s Email: \_\_\_\_\_

**Academic Background:**

High School: \_\_\_\_\_ Graduation date: \_\_\_\_\_

*Official transcript must be requested from your high school and sent directly to CBC*

GED:  Yes  No If yes, date received: \_\_\_\_\_ (Submit official GED test results)

If you are a homeschool student you will need to submit one of the following options:

**Option 1**

- An official transcript from your provincial Department of Education showing proof of the required Grade 12 courses

**Option 2**

- An official letter from your homeschooling board verifying your Grade 12 program AND
- A portfolio including a list of high school subjects completed, writing samples, as well as work and volunteer experience

**Option 3**

- An official letter from your homeschooling board verifying your Grade 12 program AND
- An official SAT transcript showing a minimum SAT Reasoning Test score with 1400 or higher on three sections of Critical Reading, Mathematics, and Writing with no section test below 400.

**Additional Schooling**

List in chronological order all colleges and/or universities attended:

Name of Institution	Degree or Diploma	Graduation or Dates of Attendance
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note:** Official transcripts from these institutions must be requested by the applicant and forwarded directly to the Seminary at the expense of the applicant. The Seminary will not request the transcripts.

Have you ever been denied admission, placed on probation, been dismissed or withdrawn from a school?

No  Yes If yes, please fill out the following below identifying the school, the date, and the reason.

School: \_\_\_\_\_ Date \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Secular Employment:**

List previous work experience beginning with the most recent:

<i>Position</i>	<i>Company</i>	<i>Location</i>	<i>Length of Service</i>

**Financial Information:**

State your plans for financing your college expenses:

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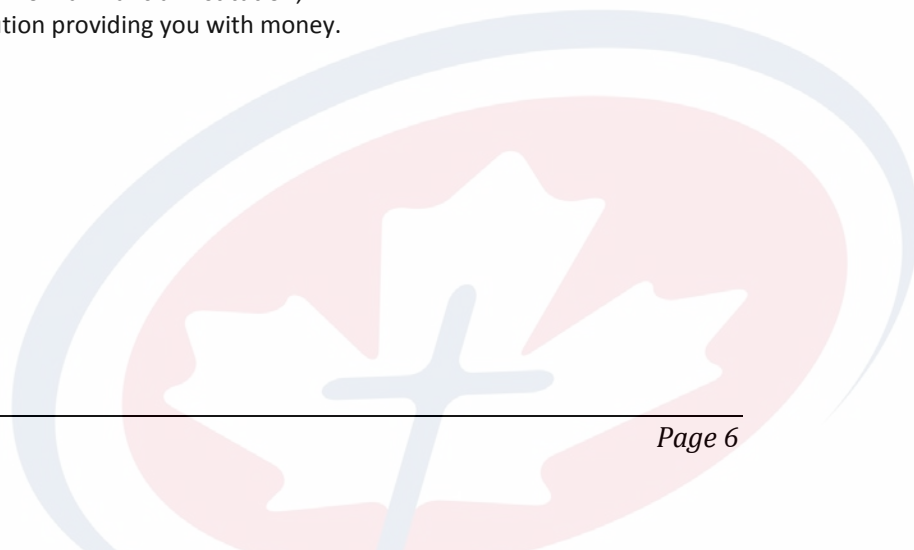
Indicate type of loans/credit that you may currently have and their approximate balance:

Student Loan: \_\_\_\_\_  Credit Card: \_\_\_\_\_  Other Loans: \_\_\_\_\_  
 Mortgage  Auto Loan  No outstanding loans or lines of credit

Approximate Total Indebtedness:  Under \$5,000  \$5,000 - 10,000  \$10,000 - 20,000  Over \$20,000

**Proof of financial support for International students**

1. International student applicants must prove that they have sufficient funds to support themselves in Canada. The minimum amount needed is:
  - Single student: CAD \$15,000 *plus* tuition for one year
  - One extra family member: CAD \$4,000
  - For each additional family member add CAD \$3,000 for one year
2. Submit evidence of sufficient funds by providing some of the following:
  - Proof of Canadian bank account in your name if money has been transferred to Canada;
  - Your bank statements for the past four months;
  - Proof of a student/education loan from a financial institution;
  - A letter from the person or institution providing you with money.



## College Admissions Essay

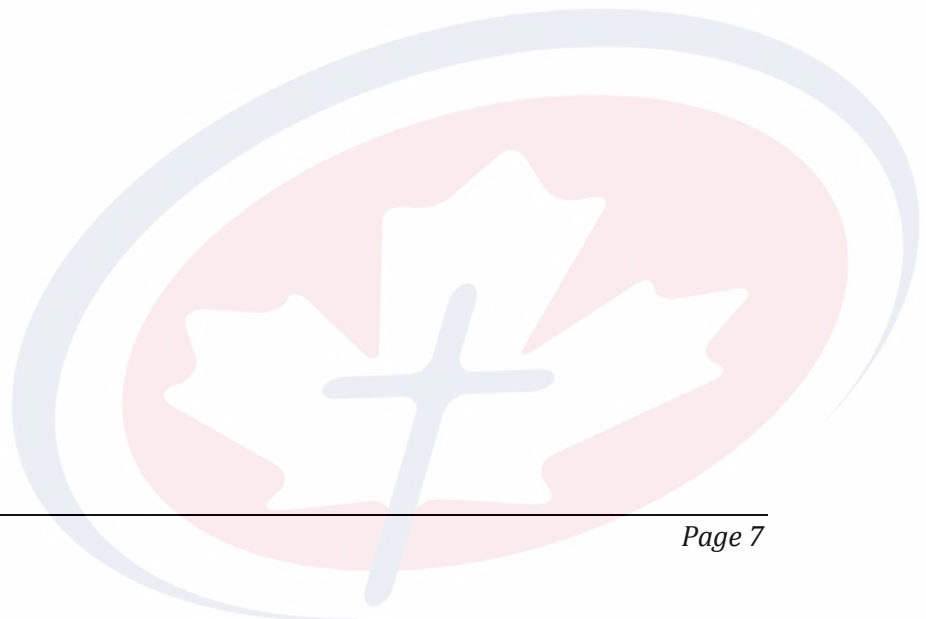
Please submit a 500 word minimum, single spaced essay that explains the following:

- a. Tell us how you came to Christ, as well as significant milestones and turning points in your Christian journey.
- b. Describe and comment on any opportunity you have had to be involved in church ministry and community service.
- c. Tell us some of your life, career, and ministry goals if you attend CBC.
  - How do you see your studies assisting you to meet these goals?
  - Why do you want to attend CBC?
- d. What are some personal strengths and weaknesses you can identify in your life?
- e. Have you had any involvement in the past two years with:

▪ Alcohol abuse?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Criminal offense?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Non-medicinal drugs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Occult?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Pornography?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Sexual immorality?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Tobacco?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Regardless if you checked yes or no, explain your present beliefs and attitude regarding these. If you answered yes to any of the above please provide details.

- f. Have you experienced any significant learning difficulties in your education to this point? Any health concerns to be aware of?



**Application Fee**

Non-refundable application fee:  \$50.00 Canadian Applicant

\$150.00 International Applicant

Payment by:  Cheque (payable to Canadian Southern Baptist Seminary)

Visa

MasterCard

Cash/Debit (not by mail)

Card # \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Validation Code: (3 digit code on back of credit card): \_\_\_\_\_

Name on Card: \_\_\_\_\_

Amount of Payment: \$ \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

**Emergency Information**

Name of Person to contact in case of emergency: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Conditions of Admission**

1. An applicant must be committed to following the Lord Jesus Christ.
2. An applicant is accepted on the basis of spiritual, educational, financial, and character qualifications.
3. In accepting an offer of admission, an applicant indicates his/her intention to abide by the regulations and standards set by Canadian Baptist College (The College Student Handbook can be downloaded from our website).

**Declaration**

1. I declare that the information provided in this application is accurate and true in all respects and that no information has been withheld.
2. I agree to the collection, use and release of information as described in the Canadian Southern Baptist Seminary & College (CSBS&C) Privacy Policy posted on the website.
3. I authorize CSBS&C to obtain a credit report should it be deemed necessary.
4. I agree to submit a criminal background check if requested.
5. I agree, if admitted, to comply with the policies, principles and practices as outlined in the current CSBS&C Academic Catalogue, Student Handbook and Conditions of Admission herein indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

